



Basavarajeshwari Group of Institutions
BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

NAAC Accredited Institution*

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village,
BALLARI - 583 104 (Karnataka)

Ph: 08392-237167/237153 Fax: 237197, e-mail: bitmbly@gmail.com

Website: www.bitm.edu.in



Date: 03.01.2020

**INTERNAL QUALITY ASSURANCE CELL (IQAC)
MEETING NOTICE**

All the **HOD's** of **CSE/ECE/EEE/ME/CIVIL/MBA/Maths/Physics/Chemistry** departments, *Administrative Officer, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member – Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees)* are hereby informed that there will be a **18th IQAC meeting** at BITM, on Thursday **09.01.2020 at 11:00AM** in the **Board Room, Admin & PG Block.**

Meeting Agenda:

1. To review of the previous meeting & action taken report.
2. To discuss regarding the academics of Even Semester for the academic year 2019-20.
3. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).
4. Discussion regarding NBA accreditation for the other 3(EEE, CIVIL & MBA) branches.
5. To discuss regarding placement activities for the year 2019-20.
6. To discuss regarding student's feedback.
7. To discuss regarding student's grievances.
8. To discuss regarding incubation centre.
9. To discuss regarding planning of workshops/conferences for the academic year 2019-20.
10. To discuss regarding extra Remedial classes for first year students.
11. To discuss regarding planning for Explorika for the academic year 2020.
12. To discuss regarding admission policy and necessary ground work for 2020-21 admissions.
13. Any other subject with the permission of the chair.

IQAC Chairman / Principal



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Proceedings of the 18th Internal Quality Assurance Cell(IQAC) committee meeting held on Thursday of 09.01.2020 at 11:00AM in the Board Room, Admin & PG Block, @ BITM - Ballari
Members Present:

18th IQAC meeting at BITM, on Thursday 09.01.2020 at 11:00AM in the Board Room, Admin & PG Block.

Members Attendance

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Management Member
3	Dr. Yashvanth Bhupal – Director	Special Invitee
3	Dr. Yadavalli Basavaraj – Vice - Principal, HOD - ME	Member
4	Dr. R. N. Kulkarni – HOD – CSE	Member
5	Dr. U. Eranna – HOD – ECE	Member
6	Dr. B. S. Khened – HOD-EEE	Member
7	Dr. H. Mahabaleswara – HOD – Civil	Member
8	Dr. Javed Kalburgi – HOD – MBA	Member
9	Dr. K. S. R. Sridhar – HOD - Mathematics	Member
10	Dr. T. Machappa – HOD – Physics	Member
11	Dr. Suresh – HOD-Chemistry	Member
12	Dr. M. Ramachandra – Principal, BBC	External Member
13	Mr. P. Amareshayya – Administrative Officer	Member
14	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
15	Prof. K. H. Harikumar – Local Society	Member
16	Mr. Nagesh – Industrialist	Member
17	Mr. Jaffar Basha – Chief Librarian	Member
18	Mr. L. Raghunath – Section Officer	Member
19	Mr. Ashok Bhupal – Physical Director	Member
20	Mr. Kamal Kishore – Extra Curricular Co-ordinator	Member
21	Mr. Shiva Kumar .B – Stakeholder	Member
22	Mr. Anand Krishna Murthy – System Admin.	Member
23	Mr. Mallikarjuna A	Alumni
24	Mr. Arpan Dashore	Student Member
25	Dr. N. Gururaj – Coordinator	Coordinator / Member Secretary


NAAC / IQAC Coordinator


Chairman / Principal



1. To review of the previous meeting & action taken report.

Members unanimously approved minutes of the previous meetings along with the Action Report.

2. To discuss regarding the academics of Even Semester for the academic year 2019-20.

Principal Dr. V. C. Patil informed all the HOD's to prepare Calendar of Events of the respective departments in-line with college Calendar of Events. Planned to conduct seminars and workshops on recent trends in technical education. Also informed to complete the course attainments of all the odd semester courses.

3. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).

Preparations are going on further it was advised to go for online submission earliest by Apr-2020 and coordinator informed the members that the AQAR report has been successfully uploaded for the previous year

4. Discussion regarding NBA accreditation for the other 3(EEE, CIVIL & MBA) branches.

NBA preparations need to be prepared in parallel to NAAC. Committees are formed for the preparation of NBA in EEE, CIVIL & MBA. Criteria wise work allotted to the staff members. Preference should be given for NAAC, followed by NBA preparations for other three branches.

5. To discuss regarding placement activities for the year 2019-20.

Regarding Placement for previous year 2018-19, nearly 290+ students were on campus and still going on. For 2019-20 few more companies are expected to recruit the students.

6. To discuss regarding student's feedback.

Students Feedback app is still in process of implementation. Members expressed that to complete the same as early as possible.

7. To discuss regarding student's grievances.

Dr. U. Eranna, Coordinator – Students Grievance Cell expressed that, there are no any new grievances received during the odd semester of 2019-20.

8. To discuss regarding incubation centre.

Mr. A. Mallikarjuna, Asst. Prof. & Incubation Centre Manager, expressed that, the incubation centre of BITM planning to conduct some startup programmes in the even semester of 2019-20.

9. To discuss regarding planning of workshops/conferences for the academic year 2019-20.

Members were advised to conduct workshop / seminars / FDP's frequently without disturbing academics in the even semester.

10. To discuss regarding extra Remedial classes for first year students.

Members expressed that remedial classes should be conducted for first year and diploma lateral entry students whose performance is low in Mathematical subject.



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11. To discuss regarding planning for Explorika for the academic year 2020.

Deputy director Prof. Prithviraj Y. J., informed the cultural coordinator Mr. Kamal Kishore and Physical Director Mr. Ashok Bhupal to chalk out the programs regarding cultural and sports for Explorika-2020. All the HOD's are informed to depute staff members to coordinate and to conduct the programs.

12. To discuss regarding admission policy and necessary ground work for 2020-21 admissions.

The matter was discussed with all the HOD's and Administrative Officer regarding admissions for academic year 2020-2021. Planning to distribute pamphlets / brochures to the PUC students at examination centres. Planning to send the staff members to the different colleges and to counsel the PUC students about the scope and opportunities of Engineering Education.

13. Any other subject with the permission of the chair.

NSS Activity: The Management informed the Physical director Mr. Ashok Bhupal to conduct Blood Donation camp through BITM NSS - Unit in the month of February 2020 in memory of Founder Member Late. Smt. Basavarajeshwari.

NAAC / IQAC Coordinator

Chairman / Principal



INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2019-20/18

ACTION REPORT

For the meeting held on 09.01.2020 at 11:00AM

- 1. To review of the previous meeting & action taken report.**
XXXXX
- 2. To discuss regarding the academics of Even Semester for the academic year 2019-20.**
Academic Mr. Phaniram Prasad Prepared the Calendar of Events for the Even Semester of 2019-20 with slots for Workshops / Seminars / FDP's. Course attainments of all the courses of Odd semester of 2019-20 is completed.
- 3. To discuss regarding NAAC (preparations for NAAC accreditation for second cycle).**
The re-edited AQAR reports for the years 2017-18 & 2018-19 are resubmitted to the NAAC. The Data and Documents required for Online submission of IIQA to the NAAC is in process.
- 4. Discussion regarding NBA accreditation for the other 3(EEE, CIVIL & MBA) branches.**
NBA accreditation for 3 branches (EEE, Civil & MBA) is in progress. HOD's allotted the work to the department staff members to collect the data for the previous academic years.
- 5. To discuss regarding placement activities for the year 2019-20.**
300+ students were placed on campus & off campus.
- 6. To discuss regarding student's feedback.**
Online Students feedback process is completed successfully.
- 7. To discuss regarding student's grievances.**
XXXXX
- 8. To discuss regarding incubation centre.**
Mr. A. Mallikarjuna, Asst. Prof. & Incubation Centre Manager, presented an awareness session on startups and entrepreneurship for all the faculty members. Also presentation was done for the first year students.
- 9. To discuss regarding planning of workshops/conferences for the academic year 2019-20.**
Two workshops were conducted.
- 10. To discuss regarding extra Remedial classes for first year students.**
Remedial Classes were conducted for first year and diploma lateral entry students in mathematical subject.
- 11. To discuss regarding planning for Explorika for the academic year 2020.**
Due to COVID-19 issue and continuous Lockdown annual day program Explorika was cancelled.
- 12. To discuss regarding admission policy and necessary ground work for 2020-21 admissions.**
Due to good placements, placement information phamplets were inserted in various newspapers. Students achievements with respect to placements were displayed in all the hoarding across the city.
- 13. Any other subject with the permission of the chair.**
Blood donation camp was successfully conducted on 19.02.2020 and 239 units of blood donated to VIMS-Ballari.

NAAC / IQAC Coordinator

Chairman / Principal