



Basavarajeshwari Group of Institutions
BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

NAAC Accredited Institution*

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village,
BALLARI - 583 104 (Karnataka)

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2017-18/12

Date: 14.04.2018

NOTICE OF MEETING

It is proposed to hold 12th meeting of Internal Quality Assurance Cell (IQAC) of BITM, on 28.04.2018 at 11:00AM in the Board Room, Admin & PG Block.

Meeting Agenda:

1. To approve the minutes of the previous meeting
2. To discuss about the Internal Audit from ISO
3. Visit of Industry Experts
4. Orientation program to staff and students
5. FDP and Guest Lectures
6. Any other subject with the permission of the chair

IQAC Chairman / Principal

Copy to: Vice-Principal, DD, All Dept. HOD's (CSE/ECE/EEE/CIVIL/MBA/Maths/Physics/Chemistry), A.O, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member - Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees).



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**Proceedings of the 12th Internal Quality Assurance Cell(IQAC) committee meeting held on
28.04.2018 at 11:00AM in the Board Room, Admin & PG Block, @ BITM – Ballari**

Members Present:

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Managing Trustee
3	Dr. R. N. Kulkarni – HOD-CSE	Member
4	Dr. U. Eranna – HOD-ECE	Member
5	Dr. B. S. Khened – HOD-EEE	Member
6	Dr. Yadavalli Basavaraj – HOD-ME	Member
7	Dr. K. S. R. Sridhar – Vice-Principal, HOD-Mathematics	Member
8	Dr. T. Machappa – HOD-Physics	Member
9	Dr. Suresh – HOD-Chemistry	Member
10	Dr. H. Mahabaleswara – HOD-Civil	Member
11	Mr. Jaffar Basha – Chief Librarian	Member
12	Mr. Anand Krishna Murthy – System Admin.	Member
13	Prof. K. H. Harikumar – Member	Local Society
14	Mr. L. Raghunath – Section Officer	Member
15	Mr. Ashok Bhupal – Physical Director	Member
16	Mr. Badrinath Deshpande – Stakeholder	Member
17	Ms. Harika – Student	Member
18	Mr. Tanveer Ahmed – Student	Member
19	Dr. N. Gururaj - Coordinator	Member Secretary
Leave of Absence		
1	Dr. G. P. Dinesh – DEAN – MBA	Member
2	Mr. P. Amareshayya – Administrative Officer	Member
3	Dr. S. Jayanna, External Expert	Member
4	Mr. Nagesh – Industrialist	Member
5	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
6	Mr. Mallikarjuna A – Co-ordinator	Alumni

Following discussion were made in the meeting:

1. To approve the minutes of the previous meeting.

Members unanimously approved minutes of the previous meetings

2. To discuss about the Internal Audit from ISO

Dr. Machappa, ISO coordinator informed to the committee that the internal audit of ISO was conducted in the month of March 2017 by the internal auditors.

The audit was conducted by the internal auditors and the process is order in all the departments.

3. Visit of Industry Experts

Prof. Prithviraj Y. J. informed the HOD's to call some experts from industries to enhance the technical knowledge of the students. HOD of Mechanical expressed that an expert member



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from JSW will visit the department and address the students in the month of July 2018. Other HOD's agreed to arrange the programme in the beginning of the next semester.

4. Orientation program on OBE to staff.

It was discussed to arrange an orientation programme on OBE for teaching and non-teaching staff during vacation.

The chairperson agreed to conduct the programme by calling some resource persons.

5. FDP and Guest Lectures

Coordinator – IQAC explained the FDP and Guest lectures conducted in the last semester. It was discussed more number of FDP's should be planned for next semester vacations.

6. Any other subject with the permission of the chair

-NIL-

Meeting ended with vote of thanks to the Chair.

Member Secretary
Dr. N. Gururaj / Prof. Mathematics

IQAC Chairman
Dr. V. C. Patil / Principal



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ACTION REPORT

For the meeting held on 28.04.2018 at 10:00AM

1. To approve the minutes of the previous meeting.

XXXXX

2. To discuss about the Internal Audit from ISO

All the Observations / NC's were closed.

3. Visit of Industry Experts

ME – Dept. arranged guest lecture from resource person from JSW.

4. Orientation program on OBE to staff.

Conducted orientation program on OBE for all the staff.

5. FDP and Guest Lectures

MBA department conducted FDP and student development program on Advanced Excel by Resource person namely Mr. Vimallesh, Sr. Manager, Standard Chartered GBS Pvt., Ltd. and seven career guidance programs were conducted.

6. Any other subject with the permission of the chair

-NIL-

Member Secretary
Dr. N. Gururaj / Prof. Mathematics

IQAC Chairman
Dr. V. C. Patil / Principal