



Basavarajeshwari Group of Institutions  
BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

NAAC Accredited Institution\*

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2017-18/11


Date: 12.01.2018

### NOTICE OF MEETING

It is proposed to hold 11<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) of BITM, on 27.01.2018 at 03:00PM in the Board Room, Admin & PG Block.

#### **Meeting Agenda:**

1. To approve the minutes of the previous meeting
2. Discuss about internal audit from ISO
3. Pedagogical training on teaching learning process
4. Discuss about Students Internship
5. Feedback from Stakeholders
6. Any other subject with the permission of the Chair

  
IQAC Chairman / Principal

Copy to: Vice-Principal, DD, All Dept. HOD's (CSE/ECE/EEE/CIVIL/MBA/Maths/Physics/Chemistry), A.O, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member - Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees).



**Proceedings of the 11<sup>th</sup> Internal Quality Assurance Cell(IQAC) committee meeting held on 27.01.2018 at 03:00PM in the Board Room, Admin & PG Block, @ BITM – Ballari**

**Members Present:**

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Managing Trustee
3	Dr. U. Eranna – HOD-ECE	Member
4	Dr. B. S. Khened – HOD-EEE	Member
5	Dr. Yadavalli Basavaraj – HOD-ME	Member
6	Dr. K. S. R. Sridhar – Vice-Principal, HOD-Mathematics	Member
7	Dr. T. Machappa – HOD-Physics	Member
8	Dr. Suresh – HOD-Chemistry	Member
9	Dr. G. P. Dinesh – DEAN – MBA	Member
10	Mr. Jaffar Basha – Chief Librarian	Member
11	Mr. Anand Krishna Murthy – System Admin.	Member
12	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
13	Dr. S. Jayanna – External Expert	Member
14	Mr. Nagesh – Industrialist	Member
15	Mr. L. Raghunath – Section Officer	Member
16	Mr. Ashok Bhupal – Physical Director	Member
17	Mr. Mallikarjuna A – Co-ordinator	Alumni
18	Mr. Tanveer Ahmed – Student	Member
19	Dr. N. Gururaj - Coordinator	Member Secretary
Leave of Absence		
1	Dr. R. N. Kulkarni – HOD-CSE	Member
2	Dr. H. Mahabaleswara – HOD-Civil	Member
3	Prof. K. H. Harikumar – Member	Local Society
4	Mr. P. Amareshayya – Administrative Officer	Member
5	Ms. Harika – Student	Member
6	Mr. Badrinath Deshpande – Stakeholder	Member

Following discussion were made in the meeting:

**1. To approve the minutes of the previous meeting**

Members unanimously approved minutes of the previous meetings.

**2. Discuss about internal audit from ISO**

Dr. Machappa, ISO coordinator informed the committee that the internal audit of ISO was conducted in the month of November 2017 by the internal auditors. The process is in order in all the departments. He told next internal audit has planned in the month of March 2018.

The committee members expressed that the regular audits will help to improve further.

**3. Pedagogical training on teaching learning process**

Prof. Prithviraj Y. J. has informed the principal to conduct a workshop on pedagogical training on teaching and learning process to improve the knowledge of faculty. Principal agreed for this and will be planned in the month of June/ July-2018.



#### **4. Discuss about Students Internship**

It was discussed to plan for internship program for students as per the university curriculum. The HOD's informed that it was already planned for the students.

#### **5. Feedback from Stakeholders**

Chairperson asked the HOD's to collect feedback from students, parents, alumni and employers and results of analysis of feedbacks will be discussed in the next meeting. HOD's informed that the feedbacks will be taken in the meetings with parents, alumni and employers.

#### **6. Any other subject with the permission of the Chair**

-NIL-

Meeting ended with vote of thanks to the Chair.

**Member Secretary**  
**Dr. N. Gururaj / Prof. Mathematics**

**IQAC Chairman**  
**Dr. V. C. Patil / Principal**