



Basavarajeshwari Group of Institutions
BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

NAAC Accredited Institution*

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village,
BALLARI - 583 104 (Karnataka)

Ph: 08392-237167/237153 Fax: 237197, e-mail: bitmbly@gmail.com

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INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2016-17/07

Date: 16.01.2017

NOTICE OF MEETING

It is proposed to conduct 7th meeting of Internal Quality Assurance Cell (IQAC) of BITM, on 30.01.2017 at 02:00PM in the Board Room, Admin & PG Block.

Meeting Agenda:

1. To approve the minutes of the previous meeting.
2. To discuss about the ISO audit for this academic year
3. Student Feedback
4. Extra Curricular Activities & Co-curricular Activities
5. Consultancy without side agencies
6. Any other subject with permission of the Chair

IQAC Chairman / Principal

Copy to: Vice-Principal, DD, All Dept. HOD's (CSE/ECE/EEE/CIVIL/MBA/Maths/Physics/Chemistry), A.O, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member – Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees).



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**Proceedings of the 7th Internal Quality Assurance Cell(IQAC) committee meeting held on
30.01.2017 at 02:00PM in the Board Room, Admin & PG Block, @ BITM – Ballari**

Members Present:

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Managing Trustee
3	Dr. R. N. Kulkarni – HOD-CSE	Member
4	Dr. U. Eranna – HOD-ECE	Member
5	Dr. B. S. Khened – HOD-EEE	Member
6	Dr. Yadavalli Basavaraj – HOD-ME	Member
7	Dr. K. S. R. Sridhar – Vice-Principal, HOD-Mathematics	Member
8	Dr. T. Machappa – HOD-Physics	Member
9	Dr. Suresh – HOD-Chemistry	Member
10	Dr. H. Mahabaleswara – HOD-Civil	Member
11	Dr. G. P. Dinesh – DEAN – MBA	Member
12	Mr. P. Amareshayya – Administrative Officer	Member
13	Mr. Anand Krishna Murthy – System Admin.	Member
14	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
15	Dr. Mohan Kumar – Member	External Expert
16	Prof. K. H. Harikumar – Member	Local Society
17	Mr. L. Raghunath – Section Officer	Member
18	Mr. Ashok Bhupal – Physical Director	Member
19	Mr. Badrinath Deshpande – Stakeholder	Member
20	Mr. Mallikarjuna A – Co-ordinator	Alumni
21	Ms. Harika – Student	Member
22	Mr. Tanveer Ahmed – Student	Member
23	Dr. N. Gururaj - Coordinator	Member Secretary
Leave of Absence		
1	Mr. Nagesh – Industrialist	Member
2	Mr. Jaffar Basha – Chief Librarian	Member

Following discussion were made in the meeting:

1. To approve the minutes of the previous meeting.

Members unanimously read and approved minutes of the previous meeting

2. To discuss about the ISO audit for this academic year

The ISO Coordinator presented the audit report to the committee. He has informed the committee that no NC was raised in any departments. Next audit will be planned in the month of April-2017

3. Student Feedback

Mr. Phaniram Prasad, Academic coordinator has given the feedback of the odd semester. Staff will be appreciated from the management for good CGPA in feedback.

HOD will interact with the staff having low CGPA and gave suggestions to improve his CGPA in next feedback. Members satisfied with the feedback system of the institution.



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4. Extra Curricular Activities & Co-curricular Activities

Chairperson has informed Mr. Ashok Bhupal, coordinator for NSS and co-curricular activities to chalk out programs for the next semester.

Coordinator informed that college annual day schedule was already prepared. Also he told that Blood donation camp will be planned on 19th Feb-2017. He requested the management for financial support for the program.

Honorable deputy director has agreed to sanction the amount.

5. Consultancy without side agencies

Honorable deputy director informed the HOD's that every department should have consultancy with some outside agencies. All the members present are agreed for this. Civil department HOD informed that Civil Department has a consultancy with outside companies.

6. Any other subject with permission of the Chair

-NIL-

Meeting ended with vote of thanks to the Chair.

Member Secretary
Dr. N. Gururaj / Prof. Mathematics

IQAC Chairman
Dr. V. C. Patil / Principal



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Ref: BITM/IQAC-M/2016-17/07

ACTION REPORT

For the meeting held on 30.01.2017 at 02:00PM

1. To approve the minutes of the previous meeting.

XXXXX

2. To discuss about the ISO audit for this academic year

ISO internal audit will conduct in the month of Apr-2017 for all the departments.

3. Student Feedback

To conduct Curriculum Design & Delivery Workshops by NITTR-Chennai for all the staff members having low feedback at the earliest.

4. Extra Curricular Activities & Co-curricular Activities

Blood Donation camp was conducted on 19.02.2017 by BITM NSS Unit.

5. Consultancy without side agencies

XXXXX

6. Any other subject with permission of the Chair

XXXXX

Member Secretary
Dr. N. Gururaj / Prof. Mathematics

IQAC Chairman
Dr. V. C. Patil / Principal