

BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT NAAC Accredited Institution*





"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village, BALLARI - 583 104 (Karnataka)

Ph: 08392-237167/237153 Fax: 237197, e-mail: bitmbly@gmail.com, Website: www.bitm.edu.in

Prevention of Sexual Harassment Committee

Policy & Objectives:

- To create and maintain a safe, healthy and supportive environment for women and girl student in the campus.
- To address issues faced by the women at workplace and to organize awareness programmes and to take preventive steps towards protection of women staff / female students from sexual harassment in the college.

Responsibilities:

• To organize workshops affecting women in general especially in the following areas; promoting gender equality in the campus. Issues of women arising from societal concerns. Any other theme based on activities and events. Concerned significant issues of women.

Committee Members

S.No	Name of the Member	Contact	Designation	Position
1	Dr. V. C. Patil	9902499388	Principal	Member
2	Dr. V. Rajashree V Biradar	9480723353	Professor	Chair Person
3	Prof. Prithviraj Y J	9900559312	Deputy Director	Member
4	Mrs. Prathibha Shanbogh	8073412027	Asst. Professor	coordinator
5	Dr. D. Aradhana	9986666094	Professor	Member
6	Mr. Amareshayya	9900559313	Admin. Officer	Member
7	Mrs. Arathi P. B.	8861166000	Asst. Professor	Member
8	Mrs. Anasuya	9036851962	Instructor	Member
9	Ms. Amitha Kashyap	6362727693	Student	Member
10	Ms. Sai Shruthi Yadavalli	9449573163	Student	Member
11	Ms. R. Ankitha	8971589565	Student	Member
12	Smt. S. Alumelu, President, Sri Sharadamba Mahila Mandali – Ballari	9902102468	NGO	Member

Principal

Ballari Institute of Technology & Management

BELLARY



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"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village, BALLARI - 583 104 (Karnataka)
Ph: 08392-237167/237153 Fax: 237197, e-mail: bitmbly@gmail.com, Website: www.bitm.edu.in

PREVENTION OF SEXUAL HARASSMENT COMMITTEEMINUTES OF MEETING

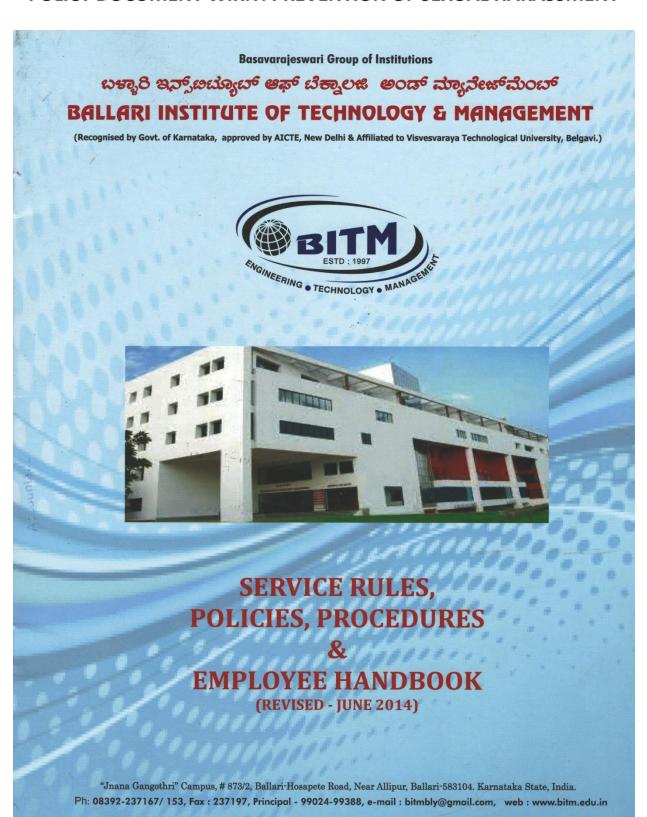
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Principal

Ballari Institute of Technology & Management

BELLARY:

POLICY DOCUMENT W.R.T. PREVENTION OF SEXUAL HARASSMENT



Principal
Principal
Ballari Institute of Technology & Management
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Hospitalization policy

Any Employee hospitalized during the working of the institution his Casual leaves/Earned Leaves will be adjusted & on exhaustion of CL/EL it will be considered as Leave without Pay (LWP)

Policy on Usage of IT Resources.

a. Email Usage Policy:

All the e-mails should be addressed in a respectful way and should contain only academic related matters and attachments and should not be used for any of the harming the reputation of the institution.

b. IT Usage Policy:

All the IT resources provided by the Institution should be used in respectful way and should contain only academic related matters and should not be used for any of the which results in harming the reputation of the institution. All the Hardware's IT resource such as Lap Tops & auxiliary IT resources provided should be brought to the institution regularly and not kept at home for personal use.

Note: All employees should use official email ID provided by college for official communication.

Disciplinary Policy.

Any Employee in violation of the attendance rules /Continuous Low Performance, the below action will be taken as depicted below:

Based on the Severity, the following action will be taken as per the following levels:

Level 1 - Verbal warning- Reprimand

Level 2 - Memo by disciplinary committee/management.

Level 3 - Withheld of increment/promotion.

Level 4 - Termination from service.

Policy on Sexual Harassment

a. Objective.

The Sexual Harassment Act has been enacted with the objective of providing women protection against sexual harassment at the workplace and for the prevention and redressal of complaints of sexual harassment. Sexual harassment is considered as a violation of the fundamental right of a woman to equality as guaranteed under Articles 14 and 15 of the Constitution of India ("Constitution") and her right to life and to live with dignity as per Article 21 of the Constitution. It has also been considered as a violation of a right to practice or to carry out any occupation, trade or business under Article 19(1)(g) of the Constitution, which includes a right to a safe environment free from harassment.

b. Definition.

The definition of sexual harassment in the Sexual Harassment Act is in line with the Supreme Court's definition in the Vishaka Judgment and includes any unwelcome sexually determined behaviour (whether directly or by implication) such as physical contact and advances, demand or request for sexual favours, sexually coloured remarks, showing pornography, or any other unwelcome physical verbal or non-verbal conduct of sexual nature.

c. Applicability.

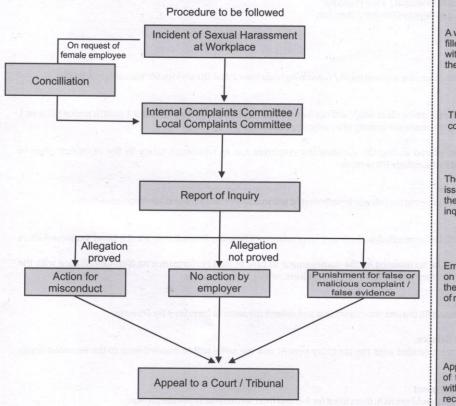
The Sexual Harassment Act stipulates that a woman shall not be subjected to sexual harassment at any workplace. As per the statute, presence or occurrence of circumstances of implied or explicit promise of preferential treatment in employment; threat of detrimental treatment in employment; threat about present or future employment; interference with work or creating an intimidating or offensive or hostile work environment; or humiliating treatment likely to affect the lady employee's health or safety may amount to sexual harassment

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d. Procedure for initiating action against the Complaint

India: Sexual harassment of Women at workplace (Prevention, Prohibition and Redressal) Act, 2013



Timelines

A written complaint has to be filled by the female employee within 3 months of the date of the incident

The Inquiry has to be completed within 90 days

The Inquiry report has to be issued within 10 days from the date of completion of inquiry

Employer is required to act on the recommendations of the committee within 60 days of receipt of inquiry report.

Appeal against the decision of the committee is allowed within 90 days of the date of recommendations

e. Prevention of Sexual Harassment Committee Members

SN	Designation	Profession	Association
01	Chairman	Principal	BITM
02	Member	Vice Principal	BITM
03	Member	Professor	BITM
04	Member	Lady Professor	BITM
05	Member	Lady Associate Professor	BITM
06	Girl Student Member	Student	BITM
07	Boy Student Member	Student	BITM
80	Parent	Employee	Parent
09	Member	Sub-Inspector of Police	POLICE DEPT.

f. Penalties

Any employee found guilty by the committee members will be charged with Level 4 punishment resulting in Termination of Service.

Any employee falsely implicates any other employee as reviewed by the committee members will be charged with Level 4 punishment resulting in Termination of Service.



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Ballari Institute of Technology & Management
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Grievance Redressal Process.

Step I : To be Expressed to Immediate Supervisor / Manager.

Step II : To be Expressed to Departmental Head.
Step III : To be Expressed to Principal / Vice-Principal
Step IV : To be Expressed to Deputy Director / Director.

Separations.

a. Superannuation.

 $After the \, retirement \, age \, the \, management \, / \, Governing \, body \, can \, extend \, the \, service \, on \, mutual \, agreed \, terms.$

b. Resignation.

Resignation during regular class work will not be considered & will be accepted with a 1 month notice prior to 1 month closure of the academic activity of a particular semester.

Any Resignation placed during the vacation the employee has to reimburse salary to the equivalent days of vacation availed to the college HR section.

c. Job Abandonment

Any employee abandoning the job will be terminated without any remittance and benefits immediately.

d. Termination.

An employee will be terminated without any remittance and benefits immediately for the Level 4 misconduct as stated.

An employee will be terminated by the management in case of Non Performance on Non-Compliance with the Performance indicators such as Results/Feedback etc., with a 1 month salary.

e. Exit Interview.

 $All\,employee\,should\,fill\,the\,exit\,interview\,form\,and\,submit\,the\,same\,to\,Director\,/\,Dy.\,Director.$

f. Death while in Service.

All employees are extended with the statutory benefit and the same will be handed over to the intended family members.

g. Full & Final Settlement

All the employees should get NOC form filled for full and final settlement as per the format.

h. Recoveries.

Any benefit that is part to the employees after resignation, the authority can recover, if found any discrepancy.

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ANTI - RAGGING COMMITTEE

Functions:

- To create awareness among students with respect to ill effects of ragging and necessary rules and regulations of the college, hostel, etc for discipline academic environment.
- To address any ragging issue immediately and take action as recommended by the committee.
- To ensure vigilance with respect to ragging and indiscipline.

Responsibility:

- The principal is the chairman who creates awareness about ragging and discipline during the first year induction program.
- The principal takes decision and corrective measure with respect to any ragging and indiscipline.
- Members to create awareness about ragging and indiscipline in the respective
- Members to counsel victims of ragging and the offender for the offence

Anti – Ragging Committee Members

S.No	Name of the Member	Designation	Designated as
1	Dr. V. C. Patil	Principal	Chairman
2	Prof. Prithviraj Y. J.	Deputy Director	Member
3	Sri. P. Amareshayya	Administrative Officer	Member
4	Dr. Yadavalli Basavaraj	VP- HOD-ME	Member
5	Dr. U. Eranna	Prof. & HOD-ECE	Member
6	Dr. R. N. Kulkarni	Prof. & HOD-CSE	Member
7	Dr. B. S. Khened	Prof. & HOD-EEE	Member
8	Dr. Mahabaleswara	Prof. & HOD-CIVIL	Member
9	Dr. Suresh	Prof. & HOD-Chemistry	Member
10	Dr. K. S. R. Sridhar	Prof. & HOD-Mathematics	Member
11	Dr. T. Machappa	Prof. & HOD-Physics	Member
12	Dr. Javed Kalburgi	Prof. & HOD-MBA	Member
13	Dr. Aradhana D.	Professor – CSE	Member
14	Mr. Ananda Krishna Murthy	Parent	Member
15	Ms. Geethasri B. S. K.	3 rd year Civil	Student Member
16	Mr. Amogh N.	1 st year CSE	Student Member
17	Mr. Hanumanthappa	Sub-Inspector of Police	Member

Ballari Institute of Technology & Management



Ballari Institute Of Technology & Management 873, Jnana Gangotri' Campus, 2, Hospet Rd, near ALLIPUR, Ballari, Karnataka 583104

Ref:BITM/ANTI-RAGG/MoM/13/19-2020

D:15/02/2020

Chairman welcomed the committee,

- a. Committee members, input was taken regarding any incidents happened in the campus, but no such were reported.
- b. Chairman has taken opportunity to appreciate the Committee members for their proactive participation in maintaining the discipline.
- Members are directed to prevent ragging in and around the campus. If anything found. members asked to bring it to notice of the Chairman immediately.

Dr. B.S. Chencel

Dr. U. Erann

Dr. yadavalli Busavnaj.

Dr. Sursh

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Br. Machappar - J

Dr. M Javed. halbrigi Dr. H. Mahabalefarare PROF. PROTURIS RIJ

Ballari Institute of Technology & Management

Each student and parent has given an Anti-Ragging affidavit at the time of admission which has sensitized the students about ill effects of Ragging. At the inauguration of First year UG & PG classes, Principal addresses the students and parents about Ragging, Women Welfare, Prevention of Sexual Harassment and also details with respect to Online Grievance Redressal. In campus and Hostels Anti-Ragging posters are displayed to constantly remind the students about the ill effects of the Ragging.

Institution has constituted two Squads to regularly monitor any Ragging activities. The two squads namely the Academic Anti-Ragging Squad and Hostel Anti-Ragging Squad, which regularly visits and interact with the students to check any Ragging activities.

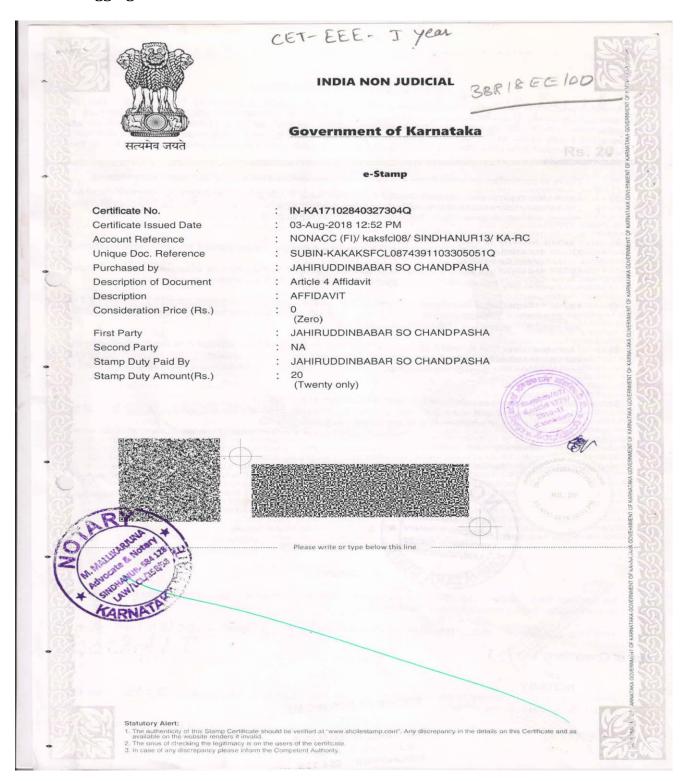
	Academic Anti-Ragging Squad				
S.No.	Faculty	Dept.	Mobile No.	Time of Visit	
1	Prof. Prithviraj Y. J.	Dy. Director	9900559312		
2	Sri. Amareshayya P.	Administrative Officer	9900559313	09.30AM to 10.00AM 12.45PM to 01.45PM 04.15PM to 04.45PM	
3	Dr. V. C. Patil	Principal	9448006862		
4	Dr. Yadavalli Basavaraj	Vice-Principal & HOD-ME	9448755268		
5	Dr. Aradhana D.	Professor – CSE-Dept.	9986666094		
		Hostel Anti-Ragging So	quad		
S.No.	o. Faculty Dept. Mobile No		Mobile No.	Time of Visit	
1	Dr. Vijay Kumar	Professor – Physics – Dept.	9243210056	08.30AM to 09.00AM 12.45PM to 01.45PM 05.00PM to 06.00PM	
2	Dr. K. S. R. Sridhar	Professor & HOD-Maths	9741153239		
3	Mr. Veda Murthy	Warden – Boys Hostel	9900559316		
4	Mrs. Rathnamma	Warden – Girls Hostel	9900095632	Late night Visit from 09.00PM to 10.00PM	
5	Ms. Aishwarya	Asst. Prof. – CSE-Dept.	7975848574		







Anti- Ragging Affidavit Collected from the Parent & Student at the time of Admission





AFFIDAVIT BY PARENTS / GUARDIAN

[full name of parent / guardian) father / guardian of (full name of student with admission / registration / enrolment number) having been admitted to Ballari Institute of Technology & Management, Ballari having received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging. 1)
- I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware of the penal and administrative action that is liable to be taken against my ward in case I am found guilty of or abetting 2) ragging, actively or passively, or being part of a conspiracy to promte ragging.
- I hereby solemnly aver and undertake that 3)
 - My ward will not indulge in any behavior or act that may be constituted as ragging und er clause 3 a) of the Regulations.
 - My ward will not participate in or abet or propagate through any act of commission or omission b) that may be constituted as ragging under clause 3 of the Regulations.
- I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against my ward under 4) any penal law or any law of the time being in force.
- I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and 5) further affirm that, in case the declaration is found to be untrue, I am aware that admission of my ward is liable to be cancelled.
- Along with the above mentioned points, I do hereby declare that 6)
 - My ward will obey the code of conduct of the institute and do not indulge in any kind of ina) disciplined activity while in and off the institution campus.
 - My ward will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

ugnst month of 2018 Declared this 3rd day of

Signature of Deponent

M. MALLIKARTUN Advocate & Notan SINDHANUR- 584 128

Name Address: Telephone / Mobile No.:

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Simolhon (place) on this 3rd day of August month of 20

No. of Corrections N.

Solemnly affirmed and signed in my presence on this 3rd day of August month of 2018 Year after reading the contents of this affidavit. NOTARY

OATH COMMISSIONER

M. MALLIKARIUNA ADVOCATE & NOTARY

SINDHANUR 584 128

Ballari Institute of Technology & Management



INDIA NON JUDICIAL

Government of Karnataka

e-Stamp

Certificate Issued Date Account Reference Unique Doc. Reference

Purchased by

Description of Document

Description

Consideration Price (Rs.)

First Party

Second Party

Stamp Duty Paid By

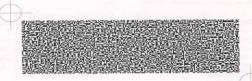
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- - (Twenty only)







principal
Ballari Institute of Technology & Management
BELLARY

AFFIDAVIT BY THE STUDENT

(full name of student with admission / registration / enrolment miniber) S/o.-D/o. Mr. Mrs./Ms. Jahrrudin Babar having admitted to Ballari Institute of Technology & Management, Ballari have received a copy of the AICTE regulations on Curbing the menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes

I have also, in particular, perused clause 7 and clause 9.1 of the Regulation and am fully aware 2) of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.

I hereby solemnly aver and undertake that 3)

I will not indulge in any behavior or act that may be constituted as ragging under clause 3 of the Regulations.

I will not participate in or abet or propagate through any act of commission or omission

that may be constituted as ragging under clause 3 of the Regulations.

I hereby affirm that, if found guilty of ragging, I am liable for punishment according to clause 9.1 4) of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law of the time being in force.

I hereby declare that I have not been expelled or debarred from admission in any institution in 5) the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled.

Along with the above mentioned points, I do hereby declare that 6)

I will obey the code of conduct of the institute and do not indulge in any kind of indisciplined activity while in and off the institution campus.

I will be solely responsible for any kind of accident/mishap caused on account of the above mentioned clause (6.a).

(year) Yurus month) of 2018 Declared this 3xd day of Signature of Deponent Name

VERIFICATION

Verified that the contents of this affidavit are true to the best of my knowledge and no part of the affidavit is false and nothing has been concealed or misstated therein.

Verified at Smaller (place) on this 3rdday Augus (month) of 2018 (year).

Wasig Yurus Signature of Deponent

Solemnly affirmed and signed in my presence on this 3 day Angus (month) of (year) after reading the contents of this affidavit.

SWORN TO BEFORE ME

Oath Commissioner

(Aug 2hs ADVOCATE & NOTARY

SINDHANUR 584 128

Ballari Institute of Technology & Management





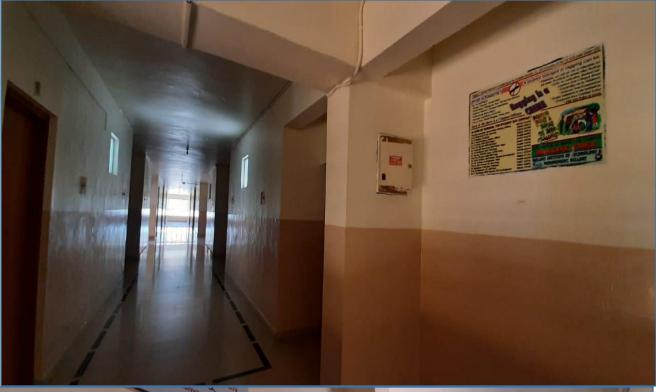
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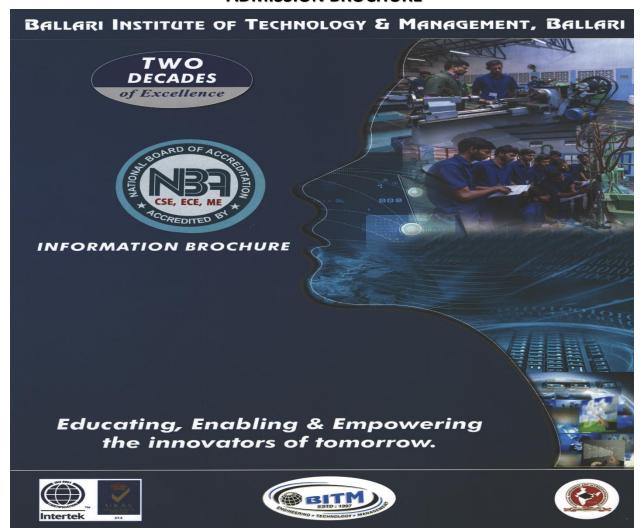
ANTI-RAGGING POSTERS DISPLAYED IN THE CAMPUS







DESSIMINATION OF ILL EFFECTS OF RAGGING THROUGH COLLEGE ADMISSION BROCHURE



RAGGING-FREE CAMPUS

Ragging is illegal and inhuman

- I. Section 2(29):of Karnataka
 Education Act, 1983 (Karnataka
 Act No.1 of 1995) has defined
 "RAGGING" as causing, inducing,
 compelling or forcing a student,
 whether by way of practical joke or
 otherwise, to do any act which detracts from
 human dignity or violated his persons or exposes
 him to ridicule or to forbear from doing any
 lawful act, by intimidating wrongfully
 restraining, wrongfully confining, or injuring
 him or by using criminal force to him or by
 holding out to him any treat of such intimidation,
 wrongful restraint, wrongful confinement, injury
 or the use of criminal force".
- II. Supreme Court of India has banned ragging in Educational Institutions
 - vide it's direction in SLP(C) No.24295/2004.

Penalty for Ragging

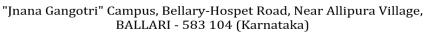
- i. On conviction imprisonment upto one year or fine up to Rs.2000/- or both.
- ii. Punishable, not only under section 116 of Education Act, but also under the provisions in various other sections.
- Criminal Courts can take cognizance of any offence under 116-shall be investigated by an officer of the rank of IGP.
 - offence cognizable & non-bailable.
- Liable for rustication, dismissal and expulsion from college.
- v. A final year student cannot be expelled embossment on his Marks Cards, Character Certificates, Degree Certificates, Transfer Certificates regarding his/her indulging in ragging.

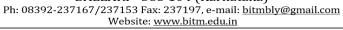




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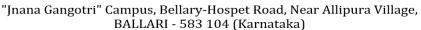






BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

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INWARD AND OUTWARD REGISTER AT SECURITY GATE







GIRLS HOSTEL SECURITY



BOYS HOSTEL SECURITY









MEDICAL AND AMBULANCE FACILITY

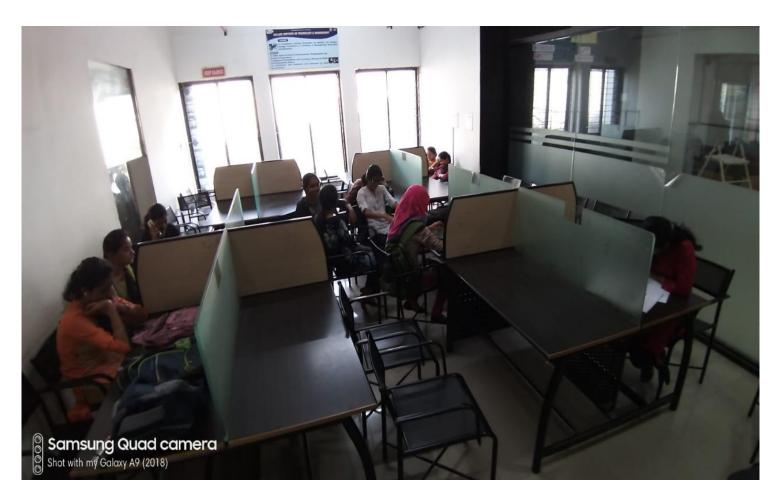


(An 150 9001:2015 Certified Institution) Department of Chemistry

ENGINEERING CHEMISTRY LAB (18 CHEL 16 / 18 CHEL 26)

LAB SAFETY MEASURES

- AVOID CHEMICALS TO COME IN CONTACT WITH SKIN, EYES AND MUCOSAL TISSUES.
- IMMEDIATELY RINSE SPLASHES FROM THE SKIN USING PLENTY OF COLD WATER.
- CORROSIVE SUBSTANCES ENTERING THE EYE SHOULD BE THOROUGHLY RINSED OUT WITH GENTLE JET OF WATER.
- HOLD THE EYELIDS WIDE OPEN AND MOVE THE EYES IN ALL DIRECTIONS AND CONSULT EYE SPECIALIST IMMEDIATELY.
- IMMEDIATELY REMOVE ANY CLOTHING THAT BECOME CONTAMINATED WITH DANGEROUS MATERIAL.
- DO NOT EAT, DRINK OR SMOKE IN THE LABORATORY.
- ► KEEP YOUR FACE AWAY FROM THE REACTION VESSEL.
- ▶ OBSERVE THE RULES OF SAFETY DATA SHEETS.





SAFETY AND SECURITY





Basavarajeswari Group of Institutions



BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT

(An ISO 9001: 2015 Certified Institution)

Department of Mechanical Engineering



	DO'S			
1	Be punctual, maintain discipline and silence in the lab.			
2	Attend the lab regularly, attendance is Mandatory.			
3	Dress code and wearing ID card is compulsory.			
4	Keep the lab premises neat, clean and tidy.			
5	Use of Mobile phones is strictly prohibited.			
6	Any injuries/Accidents during lab session should immediately report to staff and seek for First Aid / Medical facility.			
7	Know the location of the Fire extinguisher and the first aid box and how to use them in case of any emergency.			
8	Submit the record book of the previously executed experiment and get it corrected from the staff in-charge.			
9	Aviod stepping on electrical wires or any other computer cables			
	DONT'S			
1	Don't enter or exit the lab without permission			
2	Don't change the system default settings.			
3	Don't use personal pen drive,CD'S or any other electronic gadgets.			
4	Don't install/download any software, modify or delete any others files/system files from the system.			
5	Don't leave your personal belongings unattended. College is not responsible for any theft.			
6	Don't waste paper and don't give printouts without the permission of instructor/staff- incharge			
7	Don't insert metal objects such as clips, pins and needles into the computer casings as they may cause short circuit.			
8	Don't remove anything from the computer/accessories in laboratory without permission.			
9	Don't touch ,connect or disconnect any plug or cable without your lecturer/instructor's permission.			
10	Don't open the system/ machine unit casing or monitor casing particularly when the power is turned on			
11 Scan	Don't attempt to repair, open, tamper or any of the computer/printing, cabling, air- conditioning or other equipment's in the laboratory.			









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YOGA DAY & Women Empowerment

Basavarajeswari Group of Institutions

Smt. Basavarajeswari Memorial Women Empowerment Program





Yoga Program

@ BDAA Ground @ 6:00 am (Only for girl's)
24th Feb 2019, Sunday.



Health & Nutrition of Women & Prevention of Harassment Through Cyber Crime 8th March @ BITM Auditorium



Sponsorers: Daughter's and Grand Daughter's of Late: Smt. Basavasrajeswari & Family











"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village, BALLARI - 583 104 (Karnataka)

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Interaction with Police & Self Defence









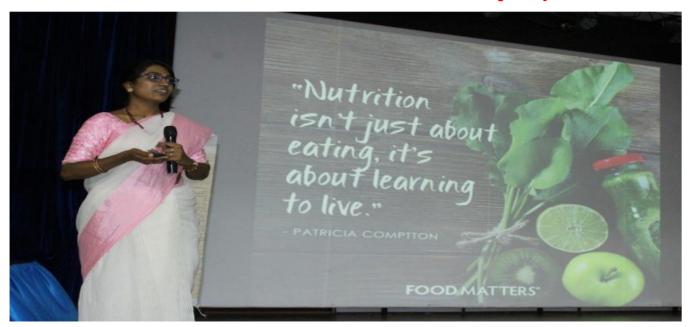




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Seminars on Women Health & Gender Equality





DR. SHILPA NUTRIONIST & DR. MEDHINI VIMS BALLARI HAVE DELIVERED A TALK ON WOMEN NUTRITION, HEALTHY LIFE STYLE & WOMEN HEALTH









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ROAD SAFETY WEEK



Principal

Ballari Institute of Technology & Management

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