



Basavarajeshwari Group of Institutions  
**BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT**

**NAAC Accredited Institution\***

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village,  
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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2018-19/14

Date: 16.10.2017

### NOTICE OF MEETING

It is proposed to hold 14<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) of BITM, on 27.10.2018 at 11:00AM in the Board Room, Admin & PG Block.

#### **Meeting Agenda:**

1. *To approve the minutes of the previous meeting*
2. *To discuss about the internal audit from ISO*
3. *Feedback from stakeholders*
4. *Extra curricular activities & co-curricular activities*
5. *IEEE Chapter*
6. *Gap Analysis*
7. *Any other subject with the permission of the Chair*

*IQAC Chairman / Principal*

*Copy to: Vice-Principal, DD, All Dept. HOD's (CSE/ECE/EEE/CIVIL/MBA/Maths/Physics/Chemistry), A.O, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member - Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees).*



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**Proceedings of the 14<sup>th</sup> Internal Quality Assurance Cell(IQAC) committee meeting held on  
27.10.2018 at 11:00AM in the Board Room, Admin & PG Block, @ BITM – Ballari**

**Members Present:**

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Managing Trustee
3	Dr. R. N. Kulkarni – HOD-CSE	Member
4	Dr. B. S. Khened – HOD-EEE	Member
5	Dr. K. S. R. Sridhar – Vice-Principal, HOD-Mathematics	Member
6	Dr. T. Machappa – HOD-Physics	Member
7	Dr. Suresh – HOD-Chemistry	Member
8	Dr. H. Mahabaleswara – HOD-Civil	Member
9	Dr. G. P. Dinesh – DEAN – MBA	Member
10	Mr. P. Amareshayya – Administrative Officer	Member
11	Mr. Jaffar Basha – Chief Librarian	Member
12	Mr. Anand Krishna Murthy – System Admin.	Member
13	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
14	Dr. S. Jayanna – External Expert	Member
15	Prof. K. H. Harikumar – Local Society	Member
16	Mr. Nagesh – Industrialist	Member
17	Mr. L. Raghunath – Section Officer	Member
18	Mr. Ashok Bhupal – Physical Director	Member
19	Mr. Mallikarjuna A – Co-ordinator	Alumni
20	Mr. Badrinath Deshpande – Stakeholder	Member
21	Ms. Harika – Student	Member
22	Mr. Tanveer Ahmed – Student	Member
23	Dr. N. Gururaj - Coordinator	Member Secretary
<b>Leave of Absence</b>		
1	Dr. U. Eranna – HOD-ECE	Member
2	Dr. Yadavalli Basavaraj – HOD-ME	Member

Following discussion were made in the meeting:

**1. To approve the minutes of the previous meeting**

Members unanimously approved minutes of the previous meetings.

**2. To discuss about the internal audit from ISO**

Dr. Machappa. T, Coordinator for ISO has informed the members about previous audit reports of all the departments. Members satisfied with audit reports. The next audit has been planned in the month of November 2018.

**3. Feedback from stakeholders**

Chairperson asked the HOD's to collect feedback from students, parents, alumni and employers and results of analysis of feedbacks will be discussed in the next meeting. HOD's informed that the feedbacks will be taken in the meetings with parents, alumni and employers.



#### 4. *Extra curricular activities & co-curricular activities*

Chairperson has informed Mr. Ashok Bhupal, coordinator for NSS and co-curricular activities to chalk out programs for the next semester. Coordinator informed that the NSS unit has planned world AIDS day on 1<sup>st</sup> December 2018 and campus cleaning on 18<sup>th</sup> December 2018.

He requested the management for financial support for the program

Honorable Deputy Director has agreed to sanction the amount.

#### 5. *IEEE Chapter*

Dr. V. C. Patil, Chairperson gave the statistics of number of staff and students taken the membership of IEEE in 2017-18, number of conferences / workshops conducted under IEEE chapter. He also told the HOD's to conduct some valuable programs for students through IEEE. Dr. Yadavalli Basavaraj, HOD-ME has informed that, A one day workshop has planned in the month of July-2019 from the department through IEEE.

#### 6. *Gap Analysis*

Dr. V. C. Patil asked the HOD's to identify the gaps between university curriculums with present scenario in the industry.

Mr. Nagesh member from industry urged that some extra certification courses, good projects other than university syllabus will help the students to place in the industries. The HOD's agreed for this, and will be planned after the semester examination.

#### 7. *Any other subject with the permission of the Chair*

-NIL-

Meeting ended with vote of thanks to the Chair.

**Member Secretary**  
**Dr. N. Gururaj / Prof. Mathematics**

**IQAC Chairman**  
**Dr. V. C. Patil / Principal**



**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: BITM/IQAC-M/2018-19/14

**ACTION REPORT**

For the meeting held on 27.10.2018 at 11:00AM

**1. To approve the minutes of the previous meeting**

XXXXX

**2. To discuss about the internal audit from ISO**

All the observations / NC's were closed.

**3. Feedback from stakeholders**

Feedback collected from students, parents and stakeholders, faculty with low feedback were informed and counselled to improve their teaching. Parents and alumni feedback were taken into cognizance by the HOD's.

**4. Extra curricular activities & co-curricular activities**

Conducted World Aids day on 01<sup>st</sup> Dec-2018 and 18<sup>th</sup> Dec-2018 Swachh Bharath Program were conducted with Financial support from the management. Mr. Kamal Kishore submitted the list of events to be conducted for the annual day.

**5. IEEE Chapter**

Dr. Manjula IEEE student branch coordinator submitted the list of events conducted under IEEE.

**6. Gap Analysis**

IBM certification, Infosys foundation program, Haritha Techserv, J-Spiders, Q-Spiders, Certification courses were successfully conducted to bridge the gap.

**7. Any other subject with the permission of the Chair**

XXXXXX

**Member Secretary**  
**Dr. N. Gururaj / Prof. Mathematics**

**IQAC Chairman**  
**Dr. V. C. Patil / Principal**