



Basavarajeshwari Group of Institutions  
**BALLARI INSTITUTE OF TECHNOLOGY & MANAGEMENT**

NAAC Accredited Institution\*

"Jnana Gangotri" Campus, Bellary-Hospet Road, Near Allipura Village,  
BALLARI - 583 104 (Karnataka)

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## INTERNAL QUALITY ASSURANCE CELL (IQAC)

Ref: BITM/IQAC-M/2017-18/13

Date: 14.07.2018

### NOTICE OF MEETING

It proposed to hold 13<sup>th</sup> meeting of Internal Quality Assurance Cell (IQAC) of BITM, on 28.07.2018 at 10:00AM in the Board Room, Admin & PG Block.

#### **Meeting Agenda:**

1. To approve the minutes of the previous meeting
2. To discuss about the Training & Placement
3. Budget for Departments
4. Academic council
5. Industry Institute Partnership Conclave
6. Review of course outcomes for the year 2017-18 batch
7. Any other subject with permission of the Chair

*IQAC Chairman / Principal*

Copy to: Vice-Principal, DD, All Dept. HOD's (CSE/ECE/EEE/CIVIL/MBA/Maths/Physics/Chemistry), A.O, Chief Librarian, Sys. Admin., Academic Coordinator, External Expert, Local Society, Member - Students, Alumni Co-ordinator, Industrialist, Section Officer, Physical Director & Stakeholder(Employees).



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### Proceedings of the 13<sup>th</sup> Internal Quality Assurance Cell(IQAC) committee meeting held on 28.07.2018 at 10:00AM in the Board Room, Admin & PG Block, @ BITM – Ballari

#### Members Present:

S.No	Name	Designation
1	Dr. V. C. Patil – Principal	Chairman
2	Prof. Prithviraj. Y. J – Deputy Director	Managing Trustee
3	Dr. U. Eranna – HOD-ECE	Member
4	Dr. B. S. Khened – HOD-EEE	Member
5	Dr. Yadavalli Basavaraj – HOD-ME	Member
6	Dr. K. S. R. Sridhar – Vice-Principal, HOD-Mathematics	Member
7	Dr. T. Machappa – HOD-Physics	Member
8	Dr. Suresh – HOD-Chemistry	Member
9	Dr. H. Mahabaleswara – HOD-Civil	Member
10	Dr. G. P. Dinesh – DEAN – MBA	Member
11	Mr. P. Amareshayya – Administrative Officer	Member
12	Mr. Jaffar Basha – Chief Librarian	Member
13	Mr. Anand Krishna Murthy – System Admin.	Member
14	Prof. Phani Ram Prasad – Academic Co-ordinator	Member
15	Dr. S. Jayanna – External Expert	Member
16	Prof. K. H. Harikumar – Local Society	Member
17	Mr. Nagesh – Industrialist	Member
18	Mr. L. Raghunath – Section Officer	Member
19	Mr. Ashok Bhupal – Physical Director	Member
20	Mr. Badrinath Deshpande – Stakeholder	Member
21	Ms. Harika – Student	Member
22	Dr. N. Gururaj - Coordinator	Member Secretary
<b>Leave of Absence</b>		
1	Dr. R. N. Kulkarni – HOD-CSE	Member
2	Mr. Mallikarjuna A – Co-ordinator	Alumni
3	Mr. Tanveer Ahmed – Student	Member

Following discussion were made in the meeting:

#### 1. *To approve the minutes of the previous meeting*

Members unanimously approved minutes of the previous meetings.

#### 2. *To discuss about the Training & Placement*

Chairperson given the statistics of number of trainings conducted by different companies to the final year students to make the students to clear written test and interview in placements. Chief placement officer informed the members about the placement activities, number of students placed in different companies.

#### 3. *Budget for Departments*

Honorable Chairperson informed the HOD's of all the departments to submit the budget required for the departments for the year 2018-19 in the prescribed format. Also he informed the chief librarian to submit the budget required to procure text books, online journals for the year 2018-19.



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Chairperson informed the Physical Director and NSS coordinator to submit the budget required to conduct sports & NSS activities for 2018-19. Prof. Prithviraj Y. J., management representative has told that the budget required for 2018-19 will be allotted as early as possible.

#### 4. *Academic council*

Prof. Phaniram Prasad, Academic coordinator informed the calendar events of VTU and the institution for the Odd Semester of 2018-19

Members have suggested that the academic calendar should also include slots for conducting conferences / FDP's / Extra curricular activities.

#### 5. *Industry Institute Partnership Conclave*

Chairperson asked the HOD's and placement and training cell to contact different companies for industry institute partnership so that students can get better practical knowledge. Mr. Nagesh, member from industry told JSW is ready to take up that program for the institute. HOD's and placement and training cell informed the committee that the same will be planned by contacting the companies.

#### 6. *Review of course outcomes for the year 2017-18 batch*

Members in detail discussed with regard to consolidated course outcome attainment of all branches. First year B.E. 2017-18 batch is reviewed and it is found that the course attainment of all the subjects are in the range 2.15 to 3.0, which is appreciable nevertheless, workshop practice of Mechanical branch with subject code:17WSL16/26 has course outcome attainment of 1.90 is a matter of concern.

It is advised to the HOD-ME to address this issue by giving more practical approach and see that the attainment level in this particular subject reaches to above the average level of 2.0.

For this HOD-ME agreed to address this issue.

#### 7. *Any other subject with permission of the Chair*

-NIL-

Meeting ended with vote of thanks to the Chair.

**Member Secretary**  
**Dr. N. Gururaj / Prof. Mathematics**

**IQAC Chairman**  
**Dr. V. C. Patil / Principal**



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**INTERNAL QUALITY ASSURANCE CELL (IQAC)**

Ref: BITM/IQAC-M/2018-19/13

**ACTION REPORT**

For the meeting held on 28.07.2018 at 10:00AM

1. *To approve the minutes of the previous meeting*

XXXXX

2. *To discuss about the Training & Placement*

Detailed Training plan was designed and communicated to Principal, HOD's and staff members by Placement Team. 300+ students were placed in 2017-18 academic year.

3. *Budget for Departments*

All the HOD's and process owners submitted the Budget to the committee.

4. *Academic council*

Calendar of events of institution and all the departments are prepared for the Odd semester of 2018-19 with slots for FDP's conferences and workshops.

5. *Industry Institute Partnership Conclave*

CII Conclave was attended by Mr. Sham & Mr. Peneul to understand the industry requirements. The Placement team informed all the HOD's about the future job prospects.

6. *Review of course outcomes for the year 2017-18 batch*

Course outcomes and programs outcomes were calculated by all the departments. Internal audit was carried out and the attainment calculation was completed.

7. *Any other subject with permission of the Chair*

XXXXX

*Member Secretary*  
**Dr. N. Gururaj / Prof. Mathematics**

*IQAC Chairman*  
**Dr. V. C. Patil / Principal**